# **Privacy Policy**

This Privacy Policy describes how your personal information is collected, used, and shared when you visit or make a purchase from https://www.VELVET.com.my/ (the "Site").

### PERSONAL INFORMATION WE COLLECT

When you visit the Site, we automatically collect certain information about your device, including information about your web browser, IP address, time zone, and some of the cookies that are installed on your device. Additionally, as you browse the Site, we collect information about the individual web pages or products that you view, what websites or search terms referred you to the Site, and information about how you interact with the Site. We refer to this automatically-collected information as "Device Information."

We collect Device Information using the following technologies:

- "Cookies" are data files that are placed on your device or computer and often include an anonymous unique identifier. For more information about cookies, and how to disable cookies, visit <a href="http://www.allaboutcookies.org">http://www.allaboutcookies.org</a>.
- "Log files" track actions occurring on the Site, and collect data including your IP address, browser type, Internet service provider, referring/exit pages, and date/time stamps.
- "Web beacons," "tags," and "pixels" are electronic files used to record information about how you browse the Site.
- We may use third-party technology, such as Facebook, to collect and use data in connection with interest-based advertising. These third-party ad technology companies and advertisers may use, store, or access cookies, web beacons, and other storage technologies to collect or receive information from the Site and elsewhere on the Internet and use that information to provide advertising services to us, including interest-based advertising or advertisements targeted to your interests.
- We may combine certain automatically-collected information with other information we obtain about you, which may include data we obtain from third parties.
- We or third parties may collect personal information about your online activities over time and across different websites when you use the Site.

Additionally when you make a purchase or attempt to make a purchase through the Site, we collect certain information from you, including your name, billing address, shipping address, payment information (including credit/debit card numbers and account details from PayPaL, Checkout.com etc), email address, and phone number. We refer to this information as "Order Information."

When we talk about "Personal Information" in this Privacy Policy, we are talking both about Device Information and Order Information.

## HOW DO WE USE YOUR PERSONAL INFORMATION?

We may collect your personal information in order to: personalize your online experience and improve the Site; monitor and analyze trends, usage, and activities of visitors and users of the Site; provide products that you purchase using the Site; register and service your online account; provide information that you request from us; contact you about your orders; process credit card and debit card transactions; ship products to you; send you promotional materials or advertisements about our products, as well as new features and offerings; administer surveys, sweepstakes, promotions, and contests; to comply with applicable laws, regulations, or legal process as well as industry standards and our company policies; prevent, investigate, identify, or take any other action with regard to any suspected or actual fraudulent or illegal activity or any activity that violates our policies; or for any other purposes, with your consent.

We may use your information to remarket or reengage advertisements to you, to use third party similar audience features, or for other advertising purposes such as delivering interest-based advertisements or advertisements across sites, mobile apps, and devices over time. For these purposes, we may use third party vendors, such as Google, which may use cookies or device identifiers to show you ads across the Internet, based on your past visits to the Site.

We use the Device Information that we collect to help us screen for potential risk and fraud (in particular, your IP address), and more generally to improve and optimize our Site (for example, by generating analytics about how our customers browse and interact with the Site, and to assess the success of our marketing and advertising campaigns).

## SHARING YOUR PERSONAL INFORMATION

We share your Personal Information with third parties to help us use your Personal Information, as described above. For example: We also use Google Analytics to help us understand how our customers use the Site -- you can read more about how Google uses your Personal Information here: https://www.google.com/intl/en/policies/privacy/. You can also opt-out of Google Analytics here: https://tools.google.com/dlpage/gaoptout.

We may share information we collect about you with our subsidiaries and affiliates worldwide.

We may provide your personal information to third-party service providers that help us operate and manage our Site, process job applications, advertise, market, or promote our products, process orders, and fulfill and deliver products that you purchase from us. These service providers may have access to your personal information in order to provide these services, but when this occurs we implement reasonable contractual and technical protections to limit their use of that information to helping us provide our services. For instance, if you participate in a sweepstake, game, or loyalty program resulting in a prize or award, we will share your information with our games and merchandise fulfillment and management agencies.

For advertising purposes, we may share with third-party service providers your information, including your personal information (such as your email address) and information we collect automatically.

We may also share your personal information with third party companies, organizations, or individuals outside of Company: as permitted by law; where we determine that disclosure of your information is necessary to comply with the request of a law enforcement agency or other legal process; to enforce applicable Terms of Use, including investigation of potential violations; or to detect, prevent, or otherwise address fraud, security, or technical issues and protect against harm to the rights, property, or safety of Company, our users, customers, or the public as required or permitted by law.

Finally, we may also share your Personal Information to comply with applicable laws and regulations, to respond to a subpoena, search warrant or other lawful request for information we receive, or to otherwise protect our rights.

## **DATA RETENTION**

When you place an order through the Site, we will maintain your Order Information for our records unless and until you ask us to delete this information.

### **CHANGES**

We may update this privacy policy from time to time in order to reflect, for example, changes to our practices or for other operational, legal or regulatory reasons.

### **CONTACT US**

For more information about our privacy practices, if you have questions, or if you would like to make a complaint, please contact us by e-mail at customerservice@velvet.com.my.com or by mail using the details provided below: 44, Jalan TIARA SENTRAL 2, TIARA SENTRAL @ NILAI UTAMA ENTERPRISE PARK, 71800 Nilai, Negeri Sembilan, Malaysia.